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## EDUCATION

University of Rhode Island, Kingston, RI

May 2011

**Bachelor of Arts in Psychology**

**Minors: Spanish and Criminal Justice, Law and Society**

Cumulative Grade Point Average: 3.38 – Dean's List

**Study Abroad: Calabria, Italy** Summer 2009

**Granada, Spain** Spring 2011

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## WORK EXPERIENCE AND INTERNSHIPS

**United States Naval Criminal Investigative Service** Groton, CT

September 2010-December 2010

Student Intern

- Educated military and civilian personnel on narcotic activity
- Contributed, under instruction by NCIS Special Agents, in operational planning and management of criminal investigations
- Performed in surveillance activity, firearms training, and evidence collection and processing

**Department of Psychology** University of Rhode Island – Kingston, RI

January 2009-December 2010

General Psychology Teaching Assistant

- Partnered with faculty members to organize lessons based on course curriculum
- Managed class recitations and administrated examinations
- Graded classroom assignments, evaluating for specific criteria and psychology terminology

**Arpin Van Lines** West Warwick, RI

May 2010-August 2010

Assistant Dispatcher to Domestic U.S

- Handled relocation accounts across the country while securing background checked labor
- Verified and recorded agents' responsibilities for moves prior to their commencement
- Contacted account representatives daily to provide necessary information to clients and assigned labor

**Mentor/Tutor Internship** University of Rhode Island – Kingston, RI

January 2010-May 2010

Student Intern

- Supported, tutored and advised elementary students at Peacedale Elementary School
- Acted as a classroom teaching assistant and aide for various projects and assignments
- Conducted lessons and group work activities while maintaining a positive atmosphere and encouraging creative thinking

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## LEADERSHIP EXPERIENCE

**Alpha Delta Pi Sorority, Kingston,** University of Rhode Island – Kingston, RI

September 2008-November 2010

Executive Vice President, Historian

- Represented Alpha Delta Pi as a liaison between the chapter and both the International Officers and the Executive Office
- Maintained sole responsibility for scheduling, planning and conducting the Officer Transition Workshop as well as transportation for the District Leadership Conference
- Reported to the chapter on business conducted in Executive Committee and Executive Board meetings.
- Completed the History Update, recording the chapter's history for the year in an orderly and coherent fashion
- Assisted in presenting the Chapter History Unit at New Member Education Sessions

**Panhellenic Council, Kingston,** University of Rhode Island – Kingston, RI

September 2009-September 2010

Scholarship Chair, Recruitment Councilor

- Chaired the Scholarship Committee to assist chapter's scholarship chairs with their individual programs and assessments
- Planned and coordinated workshops for new members and sisters with grade point averages lower than a 2.5 each semester.
- Provided and distributed information to chapters regarding programs in career planning and graduate school preparation
- Counseled and guided potential new members through the recruitment process

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## HONORS SOCIETIES

Psi Chi National Psychology Honor Society

Phi Eta Sigma Freshman Honor Society

National Society for Collegiate Scholars Honor Society

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## COMPUTER SKILLS

Proficient in Microsoft Word, Excel, PowerPoint, and Internet usage